

**Lafayette Habitat for Humanity (LHFH)
Position Description**

Job Title:	Apprentice Construction Site Supervisor
Reports to:	General Superintendent
Status:	Full Time / Exempt
Salary:	\$37,440
Benefits:	Medical benefits (employer pays for employee health care premium, any spouse/dependents premium is paid by employee), paid holidays, vacation and sick time, workers comp, 403b
Work week:	Tuesday-Saturday; some overtime required

Position Summary:

Under the direction of the General Superintendent and other senior Construction Staff, the Apprentice Construction Site Supervisor is responsible for managing construction projects, performing installation of typically self-performed work while leading and teaching skilled and unskilled volunteers and other Construction Staff. The Apprentice Construction Site Supervisor should be an experienced carpenter who is also willing to learn and work in other aspects of construction and is in training to become a Construction Site Supervisor. Construction Site Supervisors are equivalent to working Foreman/Superintendent in the construction industry. Construction Site Supervisors and Apprentice Construction Site Supervisors will have the knowledge and understanding to lead self-performed installation activities and coordinate with the General Superintendent and Construction Director to complete a new house construction from start to finish. The Apprentice Construction Site Supervisor works with the rest of the Construction Staff to ensure quality control and compliance with LHFH's safety regulations.

Minimum Qualifications:

- Experience in construction supervision and installation with increasing levels of responsibility and skills
- Demonstrated planning and organizational skills, including the ability to anticipate tasks, set priorities, meet deadlines, and function smoothly under strict deadlines and shifting priorities
- Ability to communicate clearly and professionally with volunteers of widely varying skill levels, from novice to expert
- Ability to follow a construction schedule and coordinate volunteers to meet specific construction goals
- Willingness to work as part of a team in support of Habitat for Humanity's mission and goals
- Ability to perform the following activities: Standing, walking, working overtime and weekends as needed, exposure to heat, wind and rain, ladder climbing, residential construction skills, driving trucks and construction equipment, ability to lift up to 100 pounds

Please submit resume to Ji Daily at ji@habitatlafayette.org

About Lafayette Habitat for Humanity and the Construction Department:

Building affordable housing by building sustainable partnerships with future homeowners, neighborhoods, and communities.

The Construction Staff works with volunteers and future homeowners of all skill levels to install certain portions of the house. This self-performed work includes wood framing, exterior trim and siding, windows/doors/door hardware, interior/exterior paint, interior trim, flooring, cabinets and counter tops, bathroom fixtures, blinds, and fine grading and landscaping.

The following Subcontractors are typically on the team. Earthwork/concrete foundation and paving, roofing, insulation, drywall, electrician, plumber, HVAC.

Subcontractor and material vendor coordination will be performed by the Construction Director and General Superintendent along with inspections with support from the Construction Staff on site as needed.

New construction makes up the bulk of the work but may include repair/rehabilitation of existing houses, disaster recovery work, and miscellaneous projects that support the mission of LHFH.